

NSW TAXI INDUSTRY - ACCOMMODATION BOOKING FORM



NSW TAXI COUNCIL

Saturday 29th April – Tuesday 2nd May 2023

GUEST DETAILS:

Guest/s Name:	
Residential Address:	
Contact Number:	
Email:	
Arrival Day/Date:	Departure Day/Date:
Check In Time From 2:00pm (1400hrs)	Check Out Time Before 11:00am (1100hrs)

ROOM & BUFFET BREAKFAST RATE with EXISTING BEDDING per NIGHT

Standard Room Rates (Bedding is either 2 queen beds in the room, or 1 king bed with sofa bed (Subject to availability)	1 or 2 Guests (Existing bedding)	3 Guests (Existing bedding)	4 Guests (Existing bedding)
	\$200.00 AUD	\$266.00 AUD	\$332.00 AUD
No. of Rooms			
Superior Room Rates	\$230.00 AUD	\$296.00 AUD	\$362.00 AUD
No. of Rooms			
Additional Surcharges:			
Roll Away Bed: \$50.00 per night (max 1 roll away bed per room, subject to availability)			

Rooming List	If booking more than 3 rooms, please send a separate rooming list		
Charges, Please Circle	All Charges	Room Rate Only	Room & Breakfast
Comments/ Requests (If ALL charges are not indicated, guests are required to present their credit card upon arrival for incidentals)			

PAYMENT DETAILS:

Credit Card Type	
Credit Card Number	
Credit Card Expiry Date	
Card Holder Name	

NOVOTEL

SYDNEY WEST HQ

Card Holder Signature	
Authorisation Date	

A credit card surcharge of 1.3% applies to all credit card payments

Use above credit details for:

*Pre-authorization/ Hotel Bond to the value of \$50

YES

NO

All incidental charges

YES

NO

A copy of my invoice will be emailed to me on the above email address should any charges be incurred. Should I not utilise this pre-authorization, I am aware it may take 7-15 days for my financial provided to release these funds.

Signature _____

Date _____

Filling in this form does NOT guarantee confirmation of your reservation.

All bookings are subject to availability at the time the booking form is received and processed.

We will endeavour to send booking confirmation within 72 hours from when booking form is received.

Early booking is encouraged to secure your reservation.

Booking Conditions:

- Please ensure the form is filled in as clear as possible to avoid misinterpretation
- Everyone staying in the same room are all bed and buffet breakfast (there is no room only rate)
- Breakfast is buffet, unless advised either wise.
- Credit card details required to secure all bookings.
- If you require accommodation just before and/or just after the above dates, same rates can be honoured however rooms are subject to availability
- 24hr cancellation policy
- Failure to advise 24hr prior to arrival, or in the event of a non-arrival will incur 1 nights' fee
- Payment via credit card only. EFT available upon request depending on lead time to the day of arrival. Not available within 15 days of arrival.
- NSW Taxi Industry group rates are only applicable when booking directly via booking form.
- Booking can only be confirmed with a completed booking form
- Booking form/s should be received no later than 5pm (AEST) Monday 24th April 2023
- Hotel Reservation agent will send a confirmation of booking via email within 72hrs of receiving the booking form
- All reservation enquiries are subject to availability; No further discounts apply; Not to be used in conjunction with any other offers or memberships

Hotel Use Only:

Block Code	NSW Taxi Industry OPEN BLOCK
Reservation Confirmation Number	
Date of Authorisation Received	

Please return by email to reservations@novotelwesthq.com.au to the Reservations Team no later than 5pm (AEST) Monday 24th April 2023